

### Host Check List:

- 1 Double & Triple check your sound system and mic.
- 2 Do you have enough pencils and pens
- 3 Do you have enough cards for all games. Host list printed out?
- 4 Are all your gift cards and/or prizes organized.
- 5 Very Important: Don't ask guests if they want to play, give them a card and they can make that choice. You will notice that guys who are reluctant to play, will play if a card is left.....and they'll often say afterwards, *"it was a lot of fun!"*  
**Late comers.** You are going to have people walk in when you are part way thru a game. You will want to have 6 cards filled out ahead of time (first 10 songs). After that, tell them they have to wait for the next game. Doing otherwise might tick off the customers who arrived on time. Another way to do it is to greet the new comers, give them cards and then quickly read from the host list the songs that they missed.
- 6 When you have a winner, pause the game and as quickly as possible review their card. I usually do a quick scan and don't investigate too closely. It's important to get the game going again asap, if you think they are trying to trick you, take the time and review further. If you have two or more winners, get them to bring their cards up and get them to draw a number out of the hat. Person with highest number wins, write WINNER on their card. They can't win again that game, the loser of the draw keeps on playing.
- 7 During the game its important to go on the mic and remind them what you're looking for. IE: "For our next winner we are looking for 3 lines any direction, that's 3 lines any direction"
- 8 Between games have music cued up and ready to go. Turn this music level down, let people chat, get a drink, smoke etc. When you are getting close to start your next game let them know *"5 minutes before our next game starts, if you haven't got a card yet, put up your hand and let me know"*

**And finally, you are the life of the party. This is your party, enjoy it and have fun.**

**If you need help or have questions call Russ (250) 202-9244 or email [rrwagg@gmail.com](mailto:rrwagg@gmail.com)**